

INTERNATIONAL ASSOCIATION OF FEMINIST ECONOMICS  
ONLINE EVENTS PLANNING MEMBER COMMITTEE CHARTER

I. PURPOSE AND POWERS

A. The Online Events Planning Member Committee, (the “Online Events Committee”) shall assist and advise the Membership Committee of the International Association for Feminist Economics (“IAFFE”) to effectively plan and engage members to submit Online Programming by IAFFE.

B. The Online Events Committee is authorized to carry the following activities and other actions reasonably related to the Committee’s purposes or assigned by the Membership Committee or the Board from time to time to the extent permitted by applicable law, regulations, the Articles of Incorporation, and the bylaws, as amended from time to time.

Those activities include, but are not limited to:

1. develop, produce and promote Online Events for IAFFE Members and non-members
2. work together with other IAFFE Committees to develop audience-specific online programming (for example: supporting the Young Scholars Member Committee with IAFFE Academy programming);
3. engage IAFFE members to design and propose their own events
4. engage with Membership and Communications Committees to strengthen/crystallize community and networks that form around IAFFE events

C. The Online Events Committee shall make recommendations to the Membership Committee related to the Online Events Committee’s purpose should proposals for additional activities come up.

D. Liaison with the Membership Committee

II. COMMITTEE MEMBERSHIP

A. The Online Events Committee shall consist of at least three IAFFE members. Each Online Events Committee member shall be approved by the Membership Committee for renewable annual terms.

B. The members of the Online Events Committee shall be appointed or reappointed by the Membership Committee within two months immediately following each IAFFE annual meeting.

C. Each member of the Online Events Committee shall continue as a member thereof until the end of annual term, or until, if earlier, her death, or resignation; provided, however, membership on the Online

Events Committee shall automatically terminate upon termination of any member's membership with IAFFE.

D. The Chair of the Online Events Committee shall be selected by the committee and will also have a seat in the Membership Committee should they be able to attend.

E. The Secretary of the Online Events Committee shall be designated by the Online Events Committee members.

### III. COMMITTEE MEETINGS

A. The Online Events Committee shall meet at least once per month to fulfill its purpose.

B. The Online Events Committee may hold its meetings at such time or at such place as it shall determine from time to time. Written notice of such meetings shall be given on at least seven (7) days' notice, unless such notice has been waived. Written notice of the time and place for special meetings of the Online Events Committee, along with a statement of the purpose(s) of such meeting, shall be given on at least five (5) days notice, unless such notice has been waived.

D. If the Chair of the Online Events Committee is not present at any meeting of the Online Events Committee, the members of the Online Events Committee shall appoint an acting Chair for such meeting.

E. The following procedures shall apply to all Online Events Committee meetings:

1. A quorum for meetings shall be a majority of the members, present in person or by telephone or other telecommunications device permitting all persons participating in the meeting to speak and hear each other.

2. The affirmative vote of a majority of the members of the Online Events Committee present at a meeting at which a quorum is present shall be the act of the Online Events Committee.

3. The Online Events Committee Secretary shall keep minutes of its proceedings; these shall be sent to all members within (7) days of the meeting, as well as filed with the records of meetings of the Online Events Committee and shall be submitted to the IAFFE Office or Secretary of the Membership Committee no later than the earlier of (i) sixty days after the Online Events Committee meeting or (ii) prior to the two regularly scheduled Board meetings.

4. The Membership Committee or any member of the Online Events Committee shall have the authority to call meetings of the Online Events Committee.

F. The Online Events Committee shall provide a report on its activities to the Membership Committee (4) weeks prior to each of the Board meetings.

APPROVED AND ADOPTED by Board of Directors, June 2021.