

**INTERNATIONAL ASSOCIATION OF FEMINIST ECONOMICS
RHONDA WILLIAMS PRIZE MEMBER ADVISORY COMMITTEE
CHARTER**

I. PURPOSE AND POWERS

- A. The Rhonda Williams Prize Member Advisory Committee, a member advisory committee, (the “Advisory Committee”) shall assist and advise the Publications Committee of the International Association for Feminist Economics (“IAFFE”) in awarding the Rhonda Williams Prize which includes receiving and reviewing applications and selecting a prize recipient, subject to guidelines approved by the Publications Committee from time to time. (Most recently approved Guidelines to be appended in Exhibit A and most recent Call for Nominations to be appended in Exhibit B.)
- B. The Committee is authorized to carry out those activities reasonably related to awarding the Rhonda Williams Prize or such other activities assigned by the Publications Committee from time to time to the extent permitted by applicable law, regulations, the Articles of Incorporation, and the bylaws.
- C. The Committee shall make recommendations to the Publications Committee related to selecting the recipient and awarding the prize.

II. COMMITTEE MEMBERSHIP

- A. The Committee shall consist of at least three IAFFE members. Each Committee member shall be appointed by the Publications Committee for renewable annual terms.
- B. The members of the Committee shall be appointed or reappointed by the Publications Committee within two months immediately following each IAFFE annual meeting.
- C. Each member of the Committee shall continue as a member thereof until the appointment of her successor by the Publications Committee, or until, if earlier, her death, or resignation; provided, however, membership on the Committee shall automatically terminate upon termination of any member’s membership with IAFFE.
- D. The Publications Committee shall designate the Chair of the Committee.
- F. The Secretary of the Committee shall be designated by the Committee members.

III. COMMITTEE MEETINGS

- A. The Committee shall meet as necessary to fulfill its purpose.
- B. The Committee may hold its meetings at such time or at such place as it shall determine from time to time. Written notice of such meetings shall be given on at least ten (10) days notice, unless such notice has been waived. Written notice of the time and place for special

meetings of the Committee, along with a statement of the purpose(s) of such meeting, shall be given on at least five (5) days notice, unless such notice has been waived.

C. Whenever written notice is required to be given to any member of the Committee, it may be given to the person either personally or by sending a copy thereof by first class or express mail, postage prepaid, by email, by facsimile transmission or as otherwise permitted by the Act. Any requirement of furnishing prior notice of any meeting shall be deemed to have been waived by any member of the Committee who signs a waiver of notice before, at its commencement or after such meeting, or who attends such meeting without protesting (either prior to or at its commencement) the lack of notice to such member with respect to such meeting.

D. If the Chair of the Committee is not present at any meeting of the Committee, the members of the Committee shall appoint an acting Chair for such meeting.

E. The following procedures shall apply to all Committee meetings:

1. A quorum for meetings shall be a majority of the members, present in person or by telephone or other telecommunications device permitting all persons participating in the meeting to speak and hear each other.


2. The affirmative vote of a majority of the members of the Committee present at a meeting at which a quorum is present shall be the act of the Committee.

3. The Secretary shall keep minutes of its proceedings; these shall be filed with the records of meetings of the Committee and shall be submitted to the Secretary of the Board or Secretary of the Publications Committee no later than the earlier of (i) sixty days after the Committee meeting or (ii) prior to the two regularly scheduled Board meetings.

4. The Publications Committee or any member of the Committee shall have the authority to call meetings of the Committee.

F. The Committee shall provide a report on its activities to the Publications Committee nine (9) weeks prior to each of the two regularly scheduled Board meetings.

APPROVED AND ADOPTED by resolution of the Board on January 7, 2018.



Secretary

Exhibit A

Rhonda Williams Prize Committee Guidelines for Selection

Key Concepts and Definitions

Diversity should be understood broadly and in relation to IAFFE's goals. Diversity may include racial, ethnic, gender, geographical, occupational (UN, unions, NGOs, government), and intellectual considerations. The committee may want to think carefully about what barriers exist to having a more diverse IAFFE, then look at the candidate's accomplishments in light of this.

Work refers to an applicant's overall work and not just the work represented in the paper.

Activism takes many forms and is not limited to policy briefs; grassroots organizing of rallies, protests, and picketing; mentoring of undergraduates; and participating in the media or the popular press. Scholarship may also be activist in spirit if it is oriented towards creating substantive social change.

Papers that are submitted should be judged in accordance with the professional, educational, and previous publication record of the applicant. For example, the paper of an applicant whose main focus is policy advocacy would be judged differently than the paper of an academic. Whether the paper is publishable in *Feminist Economics* should not be the main consideration, even though the applicant must agree to give FE the first right of refusal.

Scholarship and Activism

Few young scholars have a demonstrated background in activism and a record of high-quality scholarship. The criteria state that the recipient's work should address one or more of the following:

- * Inequalities based on race, ethnicity, gender, sexual orientation, or nationality.
- * Interrelationships among racism, sexism, homophobia, and classism.
- * Connections between scholarship and activism.

The committee may therefore choose an applicant whose scholarship addresses one or more of the above concerns or an applicant who is primarily an activist. A person who has a solid activist background may not yet be able to produce a high-quality paper, but attending a conference could help that person do so in the future. Though a rejection from *Feminist Economics* may seem inevitable, the review process will likely be a constructive part of the applicant's development. Likewise, IAFFE might help an applicant with a stronger scholarship background take up more activist work.

The committee should look at the applicant's overall work, submitted manuscript, and how these meet the criteria of the award. The criteria are meant to allow some flexibility in the award. Nevertheless, there should be some standards for the prize. This means that if the paper is the

main focus, it should be of sufficient quality. In some years, the prize may not be awarded if no one meets the requirements.

Other Considerations

Special consideration should be given for:

1. applications from members of groups not well represented in IAFFE
2. those for whom other sources of funds are not readily available
3. those for whom the funds could realistically be used to attend the conference

Although the scholarship has gone to applicants from various countries, including at least two from countries in the South, the charge above asks the committee to be especially sensitive to the fact that underrepresented groups from North countries do not generally have access to SIDA, Ford, and other funding that is targeted to scholars from the South.

Friday, November 21, 2008

Exhibit B

The *[YEAR]* Rhonda Williams Prize Call for Applications

Sponsored by Routledge/Taylor and Francis, publisher of *Feminist Economics*

In memory of Rhonda Williams, associate editor of *Feminist Economics* from 1994 to 1998, the International Association for Feminist Economics (IAFFE) has established a prize to help scholars from underrepresented groups in IAFFE, whose work reflects Rhonda Williams's legacy of scholarship and activism, attend the annual IAFFE conference and present a paper.

Amount: \$1,000 to be awarded at the 26th IAFFE Annual Conference in *[Location]*, *[Conference Dates]*. (Conference information is at *[Weblink]*) The funds are intended to partially defray travel costs to attend the annual conference. The award winner will also receive a registration fee waiver for the *[No]*th IAFFE Annual Conference.

Application Deadline: *[DATE, YEAR]* *[The deadline needs to be coordinated with the Program Committee and should be early in the year of the conference.]*

Criteria: The recipient's work in activism, advocacy, or scholarship should demonstrate a commitment to one or more of the following issues:

- * Inequalities based on race, ethnicity, gender, sexual orientation, or nationality.
- * Interrelationships among racism, sexism, homophobia, and classism.
- * Connections between scholarship and activism.

Special consideration will be given to applicants from groups not well represented in IAFFE and those with limited access to travel funds from their home institutions or international funders. This prize is targeted to junior scholars and activists.

The recipient of the prize must present a paper at the IAFFE conference (you must separately submit the paper for inclusion in the Conference program at the Conference website) and submit the manuscript to *Feminist Economics* within a reasonable period after the conference. The paper will undergo an expedited review process, but publication is not guaranteed.

In cases where some but not all the criteria for the prize have been met, a travel grant may be awarded instead of the Rhonda Williams Prize.

Application Process:

Applications should be sent to [\[NAME\]](#), Chair, Rhonda Williams Prize Committee, at [\[EMAIL\]](#) and should include:

(1) A cover letter/email that includes a statement of (a) the connection between the applicant's experience and the Rhonda Williams legacy as described in the criteria above; and (b) how the applicant would bring diversity to IAFFE and how the applicant would like to be engaged with IAFFE in the future.

(2) A curriculum vitae or resume, labeled "resumeRWS<applicantlastname>"

(3) A draft of a full paper (not an abstract or outline) for the [\[YEAR\]](#) IAFFE conference, scheduled for [\[DATES\]](#) in [\[LOCATION\]](#) (label file "paperRWS[\[YEAR\]](#)<applicantlastname>").

Please send all files in Microsoft Word or in PDF Acrobat format. Please be sure that all materials are sent. Applicants who omit any of the three items listed above may not be considered for the prize.

Applicants must submit their papers, via the conference website, to be considered for the prize. The prize winner will be allowed to register for the annual conference and will be included in the conference program after being notified of the prize.

If you are not an IAFFE member for [\[YEAR\]](#), please send in your membership application prior to submission of your prize application. Join or renew at <http://www.iaffe.org/join-or-renew/>

Please direct any questions to [\[NAME\]](#), Chair, Rhonda William Prize Committee [\[Chair's email address and phone numbers.\]](#)