

CHARTER

THE SURAJ MAL AND SHYAMA DEVI AGARWAL BOOK PRIZE MEMBER ADVISORY COMMITTEE

INTERNATIONAL ASSOCIATION FOR FEMINIST ECONOMICS

I. PURPOSE AND POWERS

A. The Suraj Mal and Shyama Devi Agarwal Book Prize Committee, a member advisory committee (the “Prize Committee”), shall serve as the jury selecting the winner of The Suraj Mal and Shyama Devi Agarwal Book Prize (the “Prize”). This international Prize will be awarded biennially for a work of original scholarship in the field of feminist economics, published in the previous two calendar years. The Prize was established by Bina Agarwal (IAFFE’s first President from the Global South) to honor her late parents, who, throughout their lives and with great generosity, supported young women to pursue their dreams of higher education and chart out a path of intellectual excellence.

The Prize will recognize books that demonstrate new pathways in theory, methodology, empirical analysis, or policy, on any aspect of gender and the economy, and relating to any part of the world. All books, including interdisciplinary ones, but within the broad ambit of gender and the economy will be considered, regardless of the author’s disciplinary background. The books should be available in English. Single or dual authored books are eligible, but not multi-authored or edited volumes, or textbooks. Books may be nominated by publishers, authors, or other interested parties.

B. The Prize Committee is authorized to carry out those activities reasonably related to the Prize or assigned by the Publications Committee from time to time to the extent permitted by applicable law, regulations, the Articles of Incorporation, and the bylaws. These activities include, but are not limited to the following:

1. Announce and publicize the call for nominations early in the fall after the previous Prize was given;
2. Receive, review and assess submissions, subject to procedures and guidelines consistent with criteria and processes agreed upon in the Memorandum of Understanding and approved by the Publications Committee.
3. By March 1 prior to the annual conference at which the Prize will be given, select the Prize recipient using the procedures and guidelines referenced in B.2. above.
4. By May 1 prior to the annual conference at which the Prize will be given, provide a written citation describing the merits of the winning book;
5. By May 1 prior to the annual conference at which the Prize will be given, provide a report to the Publications Committee on the Prize Committee’s activities suggesting any modifications to the procedures for the following cycle, and any additional recommendations related to the Prize Committee’s purpose.

6. Work with the Program Committee overseeing the annual conference at which the Prize is presented to highlight the book in a special session, presentation or event.

II. PRIZE COMMITTEE MEMBERSHIP

A. The Prize Committee shall consist of at least three, and no more than five, distinguished IAFFE members known for their expertise in feminist economics. Each Prize Committee member shall be appointed by the Publications Committee for renewable two year terms for a maximum of two consecutive two year terms. The members of the Jury should cover diverse fields within feminist economics and be internationally representative.

B. The members of the Prize Committee shall be appointed or reappointed by the Publications Committee, within two months immediately following the meeting of members of IAFFE at which the prize has been given.

C. Each member of the Prize Committee shall continue as a member thereof until the appointment of her/his successor by the Publications Committee, or until, if earlier, her/his death or resignation; provided, however, membership on the Prize Committee shall automatically terminate upon expiration of any member's membership with IAFFE.

D. The Publications Committee may at any time designate one or more IAFFE members as additional members of the Prize Committee, such additional members may replace absent or disqualified members at any meeting of the Prize Committee.

E. The Publications Committee shall designate the Chair of the Prize Committee.

F. The Secretary of the Prize Committee shall be designated by its members.

III. PRIZE COMMITTEE MEETINGS

A. The Prize Committee shall meet as necessary to fulfill its purpose.

B. The Prize Committee may hold its meetings at such time or at such place as it shall determine from time to time. Written notice of such meetings shall be given on at least ten (10) days notice, unless such notice has been waived. Written notice of the time and place for special meetings of the Committee, along with a statement of the purpose(s) of such meeting, shall be given on at least five (5) days notice, unless such notice has been waived.

C. Whenever written notice is required to be given to any member of the Prize Committee, it may be given to the person either personally or by sending a copy thereof by first class or express mail, postage prepaid, by email, by facsimile transmission or as otherwise permitted by the Act. Any requirement of furnishing prior notice of any meeting shall be deemed to have been waived by any member of the Prize Committee who signs a waiver of notice before, at its commencement or after such meeting, or who attends such meeting without protesting (either prior to or at its commencement) the lack of notice to such member with respect to such meeting.

D. If the Chair of the Prize Committee is not present at any meeting of the Committee, the members of the Committee shall appoint an acting Chair for such meeting.

E. The following procedures shall apply to all Prize Committee meetings:

1. A quorum for meetings shall be a majority of the members, present in person or by telephone or other telecommunications device permitting all persons participating in the meeting to speak and hear each other.

2. The affirmative vote of a majority of the members of the Prize Committee present at a meeting at which a quorum is present shall be the act of the Committee.

3. The Secretary shall keep minutes of its proceedings; these shall be filed with the records of meetings of the Prize Committee and shall be submitted to the Secretary of the Board or Secretary of the Publications Committee within a reasonable time after the Committee meeting.

4. The Publications Committee or any member of the Prize Committee shall have the authority to call meetings of the Committee.

F. The Prize Committee shall provide a report on its activities to the Publications Committee six (6) weeks prior to each of the two regularly scheduled Board meetings.

APPROVED AND ADOPTED by resolution of the Board of Directors on September 26, 2017.

Kate Bahn, Secretary